



South Bay Christian Academy
395 D Street ♦ Chula Vista, CA 91910
(619)585-0600

Re: Prospective Students,

Dear Parent,

Thank you for considering the enrollment of your child (ren) in South Bay Christian Academy. S.B.C.A. is an integral and inseparable part of South Bay Pentecostal Church of Chula Vista, and was formed and now functions for the primary purpose of training the Christian young people of South Bay Pentecostal Church to live for God for time and eternity, as opposed to seeking youth from outside homes, or purposing to reform presently wayward youth. No “unchurched” young people will be considered without a letter of recommendation from their pastor.

All faculty members are required to be faithful members of this church, or one whose doctrinal and holiness standards are in harmony with this church. They must be fully trained in the AOP and/or ABEKA required training, depending on their area of labor.

S.B.C.A. accommodates infants (in our preschool) through 12th grades, running a 4-day school week, 8:00 – 3:30 daily. Sessions are Monday thru Thursday. Pre-K sessions are Monday – Friday 6:00am – 6:00p.m... (A separate information packet is available for Pre-K information)

This packet includes:

- General Information/Dates letter.
- Student Handbook.
- Application for Enrollment for each child.
- Fee Schedule
- Uniform information.
- California Immunization Requirements.

STEPS OF ENROLLMENT:

- Read the Handbook before attempting to secure an interview. It will answer many questions.
- Fill out and return the application to the school office (either in person or by mail). Do not send any money with the application!!
- After application has been reviewed by the principal, you will be called for a parent/student/principal interview. The appointment will be speedily scheduled so that you will not be inconvenienced.
- At this interview you will receive enrollment forms.

Thank you again for considering S.B.C.A. for the Christian training of your student. It is our sincere hope and prayer that we can serve you.

Please don't hesitate to call me if I can be of any help whatsoever, or answer any questions.

Sincerely in Christ's Service,

Devereaux Lloyd,
SBCA Principal

GENERAL INFORMATION LETTER FOR ALL NEW AND/OR RE-ENROLLING STUDENTS

We have enjoyed a great year at S.B.C.A. As we are closing this year out, there are some important events and dates that you will want to note. These dates, especially deadlines regarding uniforms & fees, etc. are very important. Please note: Dates with asterisks beside them have not yet been determined. You will be notified as soon as they are scheduled.

Dates:

APRIL 20TH: RE-ENROLLMENT PACKETS AVAILABLE. Please pick up at office. They will not be mailed out; must be picked up.

APR 20 - MAY 15TH: Re-enrollment applications must be turned in during this time period.

MAY 15TH: **DEADLINE FOR ALL RE-ENROLLMENT FORMS & FEES.
(\$50.00 Late Fee per student will result if either forms or fees are late.)**

MAY 18TH: New Enrollment Applications accepted.

MAY 28th: Last day of school; ½ day; class parties.

MAY 30th: Awards Assembly, **6pm**

MAY 31st: Graduation Exercises, **4pm**

JUNE **: Parent/Teacher conferences.

JUNE 15th –
JULY 23rd: S.B.C.A. **ONLINE** Summer School Session. (4th – 12th grades)
S.B.C.A. Summer Office hours will be 8:00 – 12:00pm Mon – Thurs.

JULY 1st: Special uniform orders need to be placed by this date.
Old uniforms must be brought to school office for approval.

JULY **: Reading Readiness Testing for all new Kindergarten students. (Call for appt.)

AUGUST 17th: **ALL FACULTY RETURNS TO READY THE FACILITIES.**

AUGUST **: Staff Training & Diagnostic testing of all new students.(Monday, 8am)

AUGUST 13th: Reading Readiness Re-Testing as necessary.

SEPTEMBER 8th: First day of school (1/2 days for the first week).

NOW!! Get Prospective Packet for new enrollment information. (Available at the School office.)

Please note these dates and deadlines. They are devised to help us best serve you!
Call for more information, (619)585-0600 ext. 30

UNIFORM SPECIFICATIONS

2009-2010

The following items **MUST** be purchased **ONLY** (no exceptions) at:

CHOICE UNIFORMS
12820 DuPont Circle
Tampa, FL 33626
1-877-3-CHOICE
(246423)

DENNIS UNIFORM
4217 Ponderosa Ave Ste. D
San Diego, CA 92123
(858)573-1804

ROYAL BLAZERS
1223 Harding Ave.
National City, CA 91950
(619)477-8220

WWW.CHOICEUNIFORMS.COM

BOYS:

-Pants Navy or Khaki twill pants from Choice Uniforms or Royal Blazers. (Plain, straight leg style) Must be purchased at the above mentioned uniform shops.

-Shirts: **JR & SR. HIGH:** White, long sleeve Oxford collar or standard dress shirt, for Chapel days or special events.
Navy Blue, long or short sleeved polo shirt, **with logo for non chapel days.**

KINDERGARTEN THROUGH ELEMENTARY: Same, but may be either long or short sleeved (white dress shirt). Optional red or navy polo, long or short sleeved shirts with logo for non-chapel days.

White dress shirts must be worn on Chapel days with school tie.

-Belt: Solid black, or navy blue.

-Shoes: Solid black (including sole), or navy blue: Dress type; dress boots are ok. No canvas, no cloth shoes except in the K & Primary Classes. **(IF IT LOOKS LIKE A TENNIS SHOE IT IS OUT!)**
If in doubt, check with school office.

-Socks: Solid black, navy blue, white or white w/stripes is ok. (Must be at least 2" inches above the ankle) No sport type socks.

-Ties: Solid navy blue. Must be purchased at the above mentioned uniform shops.
NO EXCEPTIONS!

-Sweater/Jacket: **See Footnote.

BOYS' P.E. UNIFORM:

Applies only to Elementary through Secondary. There is no P.E. uniform requirement for Kindergarten & Primary grades.

- Pants: Solid navy blue sweat pants. Must be new for 2008-2009 school year.
- Shirt: Red & White long sleeve T-shirt. Item must be purchased at:
High 5 - 2835 Highland Ave, National City, across from Sweetwater High School. (619)477-0425.
The current cost for the shirt is \$17.95, includes school lettering, student's last name and number. The lettering must be Royal Blue **ONLY**.
BE SURE IT DOESN'T FIT TOO TIGHTLY.
- Socks: White Athletic and/or white w/stripes: red, blue or red/blue combination.
- Shoes: Tennis; Solid white, solid navy, solid black, or a white/navy or black combination.
- Sweatshirt: Red or Blue with school logo. This is not a mandatory item, but is optional.

GIRLS:

KINDERGARTEN THROUGH ELEMENTARY

- Jumpers: Plaid jumpers purchased from the above mentioned uniform shops. Must be at least 2" inches below the bottom of the knee.
- Blouses: White, long or short sleeved, Peter Pan or Oxford collar. Must be purchased at the uniform shops listed.
- Socks/
Leotards: Solid navy, dark green, white, & yellow (not gold). **NO OTHER COLORS!**
Socks must be at least 2" inches above the ankle.
- Shoes: Solid black (including sole), navy blue or white. Closed heel and toe. Boots are ok. No rivets, studs, etc...plain boots only. No cloth or jelly type shoes.

GIRLS:

JR. & SR. HIGH

- Skirts: Navy Blue or Khaki long skirt, must be purchased from Choice Uniforms. Or, plaid skirt, purchased from any of the three uniform shops.
ALL SKIRTS MUST BE AT LEAST 2" INCHES BELOW THE BOTTOM OF THE KNEES, AT ALL TIMES! (THIS INCLUDES WHEN SITTING)
Must be ordered no less than 30 days before the start of school.
- Blouses: White or light blue, long-sleeved, Peter Pan or Oxford collar dress shirt.
Plaid skirt is only to be worn with white blouse. All blouses must be purchased from Choice Uniforms, Dennis or Royal Blazers.
- Hosiery: Stockings may be used by Sr. High only. Optional is sheer neutral, solid navy or solid white. **NO LEG WARMERS OR LEOTARDS.**
- Socks: Solid, navy, dark green, white or yellow (not gold). **NO OTHER COLORS**
Must be at least 2" inches above the ankle.
- Shoes: Solid black (including sole), navy blue or white. Closed heel and toe. Boots are ok. No rivets, studs, etc...plain boots only. No cloth or jelly type shoes.

GIRLS P.E.:

Applies only to Elementary through Secondary. There is no P.E. uniform requirement for Kindergarten & Primary classes.

- Culottes: Navy Blue. Must be purchased from Choice Uniforms, Dennis or Royal Blazers. Must be at least 2" inches below the bottom of the knees, at all times.
- Shirts: Red & White long sleeved T-shirts. Same as boys, see boys' requirements.
(PLEASE, BE CAREFUL THAT YOUR SHIRT IS NOT TIGHT.)
- Shoes: Same as boys' P.E. requirements.
- Socks: Same as boys' P.E. requirements.
- Sweatshirts: Same as boys' Optional P.E. requirements.

SWEATER/CARDIGANS

For **ALL STUDENTS**, K-12th grade:

Navy Blue, Red, Yellow or Dark Green Cardigans.

Navy Blue, Red, Yellow or Dark Green V-neck pull-over, or vest.

All items must be purchased through Choice Uniforms, Dennis, or Royal Blazers.

JACKETS

Standard Jackets with S.B.C.A. logo are available through the office. It is not a mandatory item, but it is highly recommended.

Current pricing for Youth sizes - \$46.95

Adult Sizes - \$52.95

Prices are subject to change.

We will be ordering at the end of September.

****NOTE CONCERNING SWEATERS/JACKETS:** An outer covering is not mandatory; however, if an outer garment is to be worn, it must be S.B.C.A. Uniform. Other outer coverings will be allowed on campus, but not in the Learning Centers or in Chapel. Only the S.B.C.A. Uniform Garment can be worn in the Learning Centers and in Chapel. Please, don't let it get cold on your student without having secured their APPROVED GARMENT!!!

Jackets are ordered during the second week after school begins in September. ONE ORDER GOES OUT EACH YEAR!!!

*****PLEASE NOTE: UNIFORMS THAT ARE TOO OLD OR FADED WILL NOT BE ACCEPTED FOR SCHOOL USE. ALSO, UNIFORMS SHOULD FIT PROPERLY (NOT TOO BIG OR TOO SMALL).**

State of California Immunization Requirements For School and Child Care

According to The California Code of Regulations[^], children must have a minimum number of immunizations (shots) before they can attend school or child care. The child's immunization record may contain more immunizations than are shown below. This chart shows the vaccines required to enter/attend school or child care. Please consult with your medical provider for more information on all shots a child may need to stay healthy.

Child's age:	List of shots required to attend school or child care:
2 - 3 months	1 Polio, 1 DTaP, 1 Hib, 1 Hep B
4 - 5 months	2 Polio, 2 DTaP, 2 Hib, 2 Hep B
6 - 14 months	2 Polio 3 DTaP 2 Hib, 2 Hep B
15 - 17 months	3 Polio, 3 DTaP 1 Hib must be given on or after the first birthday* 1 MMR must be given on or after the first birthday* 2 Hep B
18 months - 5 years	3 Polio 4 DTaP 1 Hib must be given on or after the first birthday* 1 MMR must be given on or after the first birthday* 3 Hep B 1 Varicella ¹
Kindergarten	4 Polio ² 5 DTaP ³ 2 MMR ⁴ both must be given on or after the first birthday* 3 Hep B 1 Varicella ¹
7th Grade	4 Polio ⁵ 4 DTaP, DTP, Td, or DT ⁶ 2 MMR ⁴ both must be given on or after the first birthday* 3 Hep B ⁷ 1 Varicella ^{**1} [1 Td booster ⁸]

[^]Title 17, Division 1, Chapter 4, Subchapter 8, Article 5, Section 6065

* Receipt of the dose up to (and including) 4 days before the first birthday will satisfy the school and child care entry immunization requirement. This is known as "the four day grace period."

**Required for children not enrolled in California schools before July 1, 2001 – applies to all kindergarten entrants plus out-of-state entrants into grades 1-12. 1 dose of varicella vaccine required if immunized before age 13; 2 doses needed if vaccine received after the 13th birthday.

¹ Physician-documented varicella (chickenpox) disease history on immunization record also meets the varicella requirement.

² 3 doses meet the requirement for ages 4 - 6 years if at least 1 was given on or after the fourth* birthday.

³ 4 doses meet the requirement for ages 4 - 6 years if at least 1 was given on or after the fourth* birthday.

⁴ Two doses of measles-containing vaccine required. One dose of mumps and rubella-containing vaccine required; mumps vaccine is not required for children 7 years of age and older.

⁵ 3 doses meet the requirement for ages 7 - 17 years if at least 1 was given on or after the second* birthday.

⁶ 3 doses meet the requirement for ages 7 - 17 years if at least 1 was given on or after the second* birthday.

⁷ 2 doses of adult (Recombivax) formulation hepatitis B vaccine along with provider documentation that the adult formulation hepatitis B vaccine was used for BOTH doses (and both doses were received at ages 11-15 years) will also fulfill the 7th grade requirement.

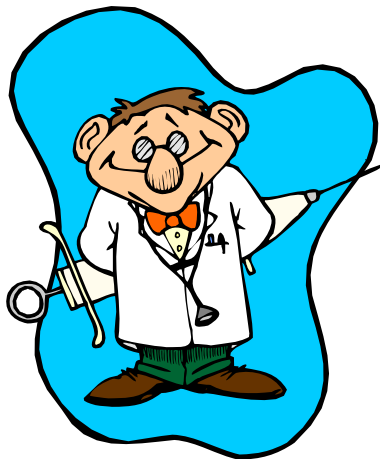
⁸ 1 Td booster is recommended but not required.

California Immunization Law allows for exemptions from these requirements for personal beliefs or medical reasons. Ask the school or your child care provider for details.

County of San Diego - Health and Human Services Agency - Immunization Program

For more information: www.immunization-sd.org

**Students will not
be admitted unless
an immunization record
is presented and
immunizations are up-
to-date.***



***If immunizations are against your religious or
personal beliefs, please contact our school office staff.**

2009 - 2010
S.B.C.A. FEE SCHEDULE
GRADES K & ABOVE
Tuition and Curriculum
Ten Month Billing: Aug. 1 - May1

TUITION/CURRICULUM:

Kindergarten = \$5,000.00 Per year
Grades 1 – 3 = \$5,100.00 Per year
Grades 4 – 6 = \$5,300.00 Per year
Grades 7 – 12 = \$5,500.00 Per year

** 10% Discount available if paid all at once.*

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DISCOUNT FOR ADDITIONAL CHILDREN:

2nd Child -\$150.00 off the Tuition/Curriculum
3rd Child -\$300.00 off the Tuition/Curriculum
4th Child -\$450.00 off the Tuition/Curriculum

5th Child is free!

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ENROLLMENT FEE: \$120.00 PER CHILD

RE-ENROLLMENT FEE: \$ 65.00 PER CHILD

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BILLING:

All accounts are billed on the 1st and due on the 10th of each month. The first payment is due Aug. 10th, and the last payment is due May 10th. All delinquent accounts (those not paid by the due date) will be charged a **LATE CHARGE of \$25.00**. An account that remains delinquent until the 1st of the following month (2 weeks) will force the suspension of those students on the offending account until it is brought up to date.

There will be a \$25 fee for each NSF item, plus bank fees.

FINANCIAL AID:

You must enroll first. Obtain forms from the school office or online at: www.FFNA1.com. Our school ID# is **4890**. Your financial information is kept confidential at FFNA.

SMART TUITION MANAGEMENT SERVICE FEE: \$38 - \$46 per family (once annually)

(NOTE: *The above costs are subject to change without notice)*

STUDENT APPLICATION

Student Last Name			First Name			Middle			Father			Mother		
Address			City			Zip			E-mail			E-mail		
Date of Birth:			Birthplace:			Employment			Employment			Position:		
Home Phone:			Cell#:			Emergency Phone:			Business Phone:			Business Phone:		
Last School :			Last Grade Completed:			Lives in home?			Lives in home?			If divorced, has legal custody?		
Previous School:			Last Grade Completed:			If divorced, has legal custody?			If divorced, has legal custody?					
Children in the home attending other schools	Name		Age		School		Information about Church and Faith			Church student attends:				
										Address:				
										Pastor's name:		Phone:		
										Has student professed faith in Christ?		Father?	Mother?	
						How many services per week does student attend? 0-1, 1-2, 2-3								
Name of physician:						How did you hear about this school?								
Medical facility:				Phone:		Reasons for choosing this school:								
Medical conditions, physical defects, or allergies? (Explain)														
Are student immunizations current? (If not, explain)						Has this student ever been expelled, dismissed, suspended, or denied admission to another school? (If yes, explain)								
Has this student ever used tobacco or illegal drugs? (If yes, explain)						Has this student ever been arrested or in trouble with the law? (If yes, explain)								
Are there any emotional or behavioral problems that we should know about?						How will student get to and from school?								

PARENT AGREEMENT

I promise to pay all financial obligations to the school by the date due. I understand that I may have to withdraw my student if proper arrangements have not been made for paying a past due account.

I give permission for my student to take part in all campus activities, including P.E. class, except when affected by physical conditions described on this application. I give permission for my student to take part in all school-sponsored trips away from campus for which he or she is eligible, with the understanding that the school will notify me of such trips ahead of time. I understand that my student must both receive my written permission and meet the school's academic eligibility requirements before being allowed to participate in inter-scholastic sports. In respect for the diligent concern and vigilance of the school staff, I will not hold the school liable for any injury to my child at school or during any school activity.

I agree to provide a suitable place at home for my student to use for completing any homework, and agree to encourage my student to properly complete all homework assignments.

I respect the moral standards of the school and will not tolerate in my home any profanity, obscenity, dishonor to God or the Word of God, or disrespect for school personnel. I agree to support all the rules of the school on my student's behalf, and authorize the school to carry out any discipline of my child that the school deems needful, in accord with school policy as published in the *Student Handbook*.

I agree that attendance in this school is a privilege, not a right, and that the school has the right to dismiss any student who fails to comply with school rules or discipline, or whose school bill remains unpaid.

I have read the *Student Handbook*, and agree to participate in the school's parent orientation program. I have understood the obligations that were stated on this Application, and I agree to abide by them.

(Signature of Father)

(Signature of Mother)

(Date)

(Date)

STUDENT APPLICATION

South Bay Christian Academy

