



South Bay Christian Academy
395 D St.
Chula Vista, CA 91910

Re: Prospective Students

Dear Parent,

Thank you for considering the enrollment of your child(ren) in South Bay Christian Academy. S.B.C.A. is an integral and inseparable part of South Bay Pentecostal Church of Chula Vista, and was formed and now functions for the primary purpose of training the Christian young people of South Bay Pentecostal Church to live for God for time and eternity, as opposed to seeking youth from outside homes, or purposing to reform presently wayward youth. No "unchurched" young people will be considered without a letter of recommendation from their pastor.

All faculty members are required to be faithful members of this church, or one whose doctrinal and holiness standards are in harmony with this church. They must be fully trained in the AOP and/or ABEKA required training, depending on their area of labor.

S.B.C.A. accommodates K - 12th grades, running a 4-day school week, 8:00 – 3:30 daily. Sessions are Monday through Thursday.

This packet includes:

- General Information/Dates letter.
- Student Handbook.
- Application for Enrollment for each child.
- Fee Schedule
- Uniform information.
- California Immunization Requirements.

STEPS OF ENROLLMENT:

- Read the Handbook before attempting to secure an interview. It will answer many questions.
- Fill out and return the application to the school office (either in person or by mail). **Do not send any money with the application!!**
- After application has been reviewed by the principal, you will be called for a parent/student/principal interview. The appointment will be speedily scheduled so that you will not be inconvenienced.
- At this interview you will receive enrollment forms.

Thank you again for considering S.B.C.A. for the Christian training of your student. It is our sincere hope and prayer that we can serve you.

Please don't hesitate to call me if I can be of any help whatsoever, or answer any questions.

Sincerely in Christ's Service,

Rev. Devereaux Lloyd, Ph.D.
SBCA Principal

GENERAL INFORMATION LETTER FOR ALL NEW AND/OR RE-ENROLLING STUDENTS

We have enjoyed a great year at S.B.C.A. As we are closing this year out, there are some important events and dates that you will want to note. These dates, especially deadlines regarding uniforms & fees, etc. are very important. Please note: Dates with asterisks beside them have not yet been determined. You will be notified as soon as they are scheduled.

Summer Office Hours are in effect through July; Monday – Thursday, 9:00 AM to 12:00 PM

IMPORTANT DATES:

- Mar 18th: RE-ENROLLMENT PACKETS AVAILABLE. They have been emailed to currently enrolled families. They will also be available at the SBCA office.
- May 18th –31st: Re-enrollment applications and fees must be turned in during this time period.
- May 31st: **DEADLINE FOR ALL RE-ENROLLMENT FORMS & FEES.
(\$50.00 Late Fee per student will result if either forms or fees are late.)**
- May 21st: Last day of school; ½ day; class parties
- May 29th: Awards Assembly, 7 PM
- June 2nd: Graduation Exercises, 4 PM
- June **: Parent/Teacher conferences.
- June 8th–
July 16th: S.B.C.A. Summer School session. (available for all grades)
- July 3rd: Special uniform orders need to be placed by this date.
Old uniforms must be brought to school office for approval.
- July **: Reading Readiness Testing for all new Kindergarten students. (Call for appt)
- August **: Reading Readiness Re-Testing as necessary.
- August 3rd: ALL FACULTY RETURNS FOR FACILITIES PREPARATION.
- August **: Staff Training & Diagnostic testing of all new students. (Monday, 8am)
- August :17th** **First day of school 2020/21 (1/2 days for the first week: 8:00-12:00 PM)**
- NOW!!** **Get Prospective Packet for new enrollment information. (Available in the school office)**
ANYTIME!! **New Enrollment Applications for 2020/2021 accepted.**

Please note these dates and deadlines. They are devised to help us best serve you!

Call the school office for more information, (619)585-0600 ext. 30

2020 – 2021
S.B.C.A. FEE SCHEDULE
GRADES K & ABOVE

Tuition and Curriculum
Ten Month Billing: Aug. 1 - May1

TUITION:

Kindergarten – Grade 12 = \$5,000.00 per year

** 10% Discount available if paid all at once.*

ENROLLMENT FEE: = \$150.00 per child (Re-enrollment = \$80/child)

CURRICULUM:

Kindergarten – Grade 3 = \$350.00 per year

Grades 4 – 12 = \$450.00 per year

TECHNOLOGY FEE (Grades 4 – 12): = \$300.00 per year

(Curriculum & Technology Fees are due upon enrollment)

TUITION DISCOUNT FOR ADDITIONAL CHILDREN:

2nd Child -\$4,000.00

3rd Child -\$3,500.00

4th Child -\$3,000.00

5th Child **Tuition is free!**

BILLING:

All accounts are billed on the 20th and are due on the 1st of the following month. The first payment is due Aug. 1st, and the last payment is due May 1st. All delinquent accounts (those not paid by the 5th), will be charged a **LATE CHARGE of \$50.00**. An account that remains delinquent on the 15th (2 weeks past due) will force the suspension of those students on the offending account, until it is brought up to date.

There will be a \$25 fee for each NSF item, plus bank fees.

FINANCIAL AID: (Max 20% Discount)

You must enroll first. Obtain forms from the school office or online at: www.SmartAidforParents.com. Our school ID# is **03612**. Your financial information is kept confidential at SmartAid.

SMART TUITION MANAGEMENT SERVICE FEE: \$46 per family (once annually)

(NOTE: *The above costs are subject to change without notice*)

UNIFORM SPECIFICATIONS

2020-2021

The following items **MUST** be purchased **ONLY** (no exceptions) at:

THE UNIFORM STORE
8160 La Mesa Blvd.
La Mesa, CA 91942
(619) 461-4112
www.myschoolsuniform.com

FRENCH TOAST UNIFORMS
(online only)
www.frenchtoast.com

BOYS:

- Pants Navy, Gray or Khaki twill pants (plain, straight leg style) must be purchased at the above mentioned uniform shops.
- Shirts: **JR & SR. HIGH:** Long sleeve Oxford dress shirt with school logo, for Chapel days or special events.
Long or short sleeved polo shirt, **with school logo for non-chapel days.**

KINDERGARTEN THROUGH ELEMENTARY: Same, but may be either long or short sleeved dress shirt. Polo: long or short sleeved shirts with school logo for non-chapel days.
Dress shirts must be worn on Chapel days with school tie.
- Belt: Solid black, or navy blue.
- Shoes: Solid black (including sole), or navy blue: Dress or Casual type; dress boots are ok.
Canvas and cloth styled shoes are acceptable.
If in doubt, check with school office.
- Socks: Solid black, navy blue, white or white w/stripes are ok. (Must be at least 2" inches above the ankle) No sport type socks.
- Ties: Solid navy blue. Must be purchased at the above-mentioned uniform shops.
NO EXCEPTIONS!
- Sweater/Jacket: **See Footnote.

BOYS' P.E. UNIFORM:

Applies only to Elementary through Secondary. There is no P.E. uniform requirement for Kindergarten & Primary grades.

- Pants: Solid navy blue sweat pants. Must be new for the 2020-2021 school year.
- Shirt: Red & White 3/4 sleeve T-shirt. Item may be purchased at **STORES ON P.2**, or:
High 5 Team Sales
2602 Transportation Ave, Ste H
National City, CA
(619) 856-5123
The current cost for the shirt around \$20.00, includes school lettering, student's last name, and number. The lettering must be Royal Blue **ONLY**.
BE SURE IT DOESN'T FIT TOO TIGHTLY.
- Socks: White Athletic or white w/stripe: red, blue or red/blue combination.
- Shoes: Tennis; Solid white, solid navy, solid black, or a white/navy or black combination.
- Sweatshirt: Red or Blue with school logo. This is not a mandatory item, but is optional.

GIRLS:

KINDERGARTEN THROUGH ELEMENTARY

- Jumpers: Jumpers are to be purchased from the above-mentioned uniform shops. They must be at least 2" inches below the bottom of the knee, at all times.
- Blouses: Long or short sleeved, Peter Pan or Oxford collar and have school logo. Must be purchased at the uniform shop listed.
- Socks/
Leotards: Solid navy & white, **NO OTHER COLORS!**
Socks must be at least 2" inches above the ankle.
- Shoes: Solid black (including sole), navy blue or white, closed heel and toe. Boots are ok. No rivets, studs, etc...plain boots only. No cloth or jelly type shoes.

GIRLS:

JR. & SR. HIGH

- Skirts: Skirts must be purchased from **STORES** listed on **P. 2**.
ALL SKIRTS MUST BE AT LEAST 2" INCHES BELOW THE BOTTOM OF THE KNEES, AT ALL TIMES! (THIS INCLUDES WHEN SITTING)
Items should be ordered by July 20th to insure delivery before the start of school.
- Blouses: Long-sleeved, Peter Pan or Oxford collar dress shirt with school logo. Also, white ¾ sleeve twill blouse. **Plaid skirt is only to be worn with white blouse.** All blouses must be purchased from Choice Uniforms or Educational Outfitters.
- Hosiery: Stockings may be used by Sr. High **only**. Options are sheer neutral, solid navy or solid white. **NO LEG WARMERS OR LEOTARDS.**
- Socks: Solid navy or white. **NO OTHER COLORS**
Must be at least 2" inches above the ankle.
- Shoes: Solid black (including sole), navy blue, or white, with closed heel and toe. Boots are ok. No rivets, studs, etc...plain boots only. No cloth or jelly type shoes.

GIRLS P.E. UNIFORM:

Applies only to Elementary through Secondary. There is no P.E. uniform requirement for Kindergarten & Primary classes.

- Culottes: Navy Blue. Must be purchased from Choice Uniforms or Educational Outfitters and must be at least 2" inches below the bottom of the knees, at all times.
- Shirts: Red & White long sleeved T-shirts. Same as Boys, see Boys' requirements.
(PLEASE, BE CAREFUL THAT YOUR SHIRT IS NOT TIGHT.)
- Shoes: Same as Boys' P.E. requirements.
- Socks: Same as Boys' P.E. requirements.
- Sweatshirts: Same as Boys' Optional P.E. requirements.

SWEATER/CARDIGANS/JACKETS

For **ALL STUDENTS**, K-12th grade:

Navy Blue or Red Cardigans.

Navy Blue or Red V-neck pull-over, or vest.

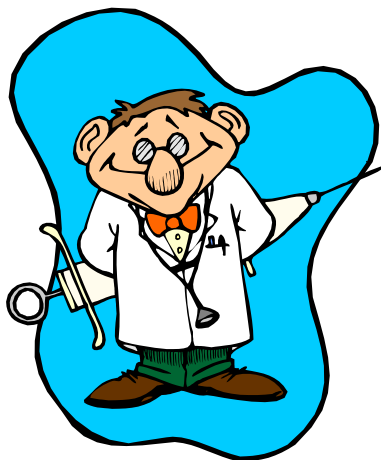
Navy Hooded Microfiber Jacket

All items must be purchased through our uniform providers.

****NOTE CONCERNING SWEATERS/JACKETS:** An outer covering is not mandatory; however, if an outer garment is to be worn, it must be S.B.C.A. Uniform. Other outer coverings will be allowed on campus, but not in the Learning Centers or in Chapel. Only the S.B.C.A. Uniform Garment can be worn in the Learning Centers and in Chapel. Please, don't let it get cold on your student without having secured their **APPROVED GARMENT**.

*****PLEASE NOTE: UNIFORMS THAT ARE TOO OLD OR FADED WILL NOT BE ACCEPTED FOR SCHOOL USE. ALSO, UNIFORMS SHOULD FIT PROPERLY (NOT TOO BIG OR TOO SMALL).**

**Students will not
be admitted unless
an immunization record
is presented and
immunizations are up-
to-date.***



***If immunizations are against your religious or
personal beliefs, please contact our school office staff.**

SBCA STUDENT APPLICATION

Student Last Name	First Name	Middle		Father	E-mail	Mother	E-mail
Address	City	Zip		Employment		Employment	
Date of Birth:	Birthplace:			Position:		Position:	
Home Phone: Cell#:	Emergency Phone:			Business Phone:		Business Phone:	
Last School :	Last Grade Completed:			Lives in home?		Lives in home?	
Previous School:	Last Grade Completed:			If divorced, has legal custody?		If divorced, has legal custody?	
Children in the home attending other schools	Name	Age	School	Church student attends:			
				Address:			
				Pastor's name:			
				Has student professed faith in Christ?		Father?	Mother?
				How many services per week does student attend? 0-1, 1-2, 2-3			
Name of physician:				How did you hear about this school?			
Medical facility:				Reasons for choosing this school:			
Medical conditions, physical defects, or allergies? (Explain)				Has this student ever been expelled, dismissed, suspended, or denied admission to another school? (If yes, explain)			
Are student immunizations current? (If not, explain)				Has this student ever been arrested or in trouble with the law? (If yes, explain)			
Has this student ever used tobacco or illegal drugs? (If yes, explain)				How will student get to and from school?			
Are there any emotional or behavioral problems that we should know about?							

PARENT AGREEMENT

I promise to pay all financial obligations to the school by the date due. I understand that I may have to withdraw my student if proper arrangements have not been made for paying a past due account.

I give permission for my student to take part in all campus activities, including P.E. class, except when affected by physical conditions described on this application. I give permission for my student to take part in all school-sponsored trips away from campus for which he or she is eligible, with the understanding that the school will notify me of such trips ahead of time. I understand that my student must both receive my written permission and meet the school's academic eligibility requirements before being allowed to participate in inter-scholastic sports. In respect for the diligent concern and vigilance of the school staff, I will not hold the school liable for any injury to my child at school or during any school activity.

I agree to provide a suitable place at home for my student to use for completing any homework, and agree to encourage my student to properly complete all homework assignments.

I respect the moral standards of the school and will not tolerate in my home any profanity, obscenity, dishonor to God or the Word of God, or disrespect for school personnel. I agree to support all the rules of the school on my student's behalf, and authorize the school to carry out any discipline of my child that the school deems needful, in accord with school policy as published in the *Student Handbook*.

I agree that attendance in this school is a privilege, not a right, and that the school has the right to dismiss any student who fails to comply with school rules or discipline, or whose school bill remains unpaid.

I have read the *Student Handbook*, and agree to participate in the school's parent orientation program. I have understood the obligations that were stated on this Application, and I agree to abide by them.

(Signature of Father)

(Signature of Mother)

(Date)

(Date)

STUDENT APPLICATION

South Bay Christian Academy

